



**PETRINA A. CARTER**  
PRESIDENT & CEO

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March 9, 2023

### Request for Door Entry System

Tri-County Community Action Agency, Inc. (TCCAA) is requesting submission of proposals from vendors to submit a proposal to supply and install business door entry key card access to the agency for two or more of our facilities located in Halifax and Mecklenburg Counties in Southern Virginia. The primary office covered would include 1176 Huell Matthews Highway in South Boston, Virginia. A brief onsite assessment of the facility, installation capability of existing doors and cloud-based services are requested.

Those who are interested in submitting a proposal must be insured, licensed, and agree to submit W-9 information prior to payments. Questions related to the RFP must be in writing and submitted via email to Petrina Carter, President/CEO at [pcarter@tricountyva.org](mailto:pcarter@tricountyva.org). **All RFPs must be received by close of business on Friday, March 24, 2023.** Thank you for your interest in partnering with Tri-County Community Action Agency.

"Empowered People Strengthen Communities"

✉ [pcarter@tricountyva.org](mailto:pcarter@tricountyva.org)

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📞 434-575-6060