



PETRINA A. CARTER
PRESIDENT & CEO

(434) 575-7916

1176 Huell Matthews Highway
P.O. Box 799
South Boston, VA 24592

January 31, 2023

Request for Proposal for Architectural Services

Tri-County Community Action Agency, Inc. (TCCAA) is requesting submission of proposals from qualified firms, partnerships, corporations, associations, persons, or professional organizations to perform architectural design services for a subdivision project located in **South Boston, Virginia (Halifax County)**.

Tri-County Community Action Agency is participating in a project to convert the Westside Mobile Home Park located in South Boston, Virginia into a new residential subdivision of modern affordable rental houses and/ or townhomes. Our goal is to provide new, quality housing for not only the current residents of the mobile home park but other Sinai area citizens in need of affordable housing. The Town of South Boston will rebuild the entire infrastructure, installing new sidewalks, water and sewer lines as well as creating green spaces and new roads. Tri-County Community Action Agency will develop 26 rental units. The chosen architectural firm will have experience working with similar projects.

Those who are interested in submitting a proposal must be insured, licensed, and agree to submit W-9 information prior to payments. Questions related to the RFP must be in writing and submitted via email to Petrina Carter, President/CEO at pcarter@tricityva.org.

All RFPs must be received by close of business on Tuesday, February 14, 2023.

Thank you for your interest in partnering with Tri-County Community Action Agency.

"Empowered People Strengthen Communities"

✉ pcarter@tricityva.org

🌐 www.tricityva.org

☎ 434-575-6060